

School District of Waupaca  
Technology Summer Support  
Job Description

QUALIFICATIONS:

Ability to work with computers, recommendation of computer instructor or counselor, and ability to work with and take direction from a district Computer Technologist.

If under the age of 18 – a work permit is needed and will be paid for by the District.

REPORTS TO: Director of Technology

GENERAL RESPONSIBILITIES:

General computer maintenance and setup to include but not limited to: cleaning computers, defragmenting and optimizing computer hard drives, relocating computers, setting up new computers, installing/uninstalling programs, getting computers and related equipment ready for upcoming school year.